

# ARIZONA HISTORICAL RECORDS ADVISORY BOARD

## STATUTORY AUTHORITY - A.R.S. §41-1355

Statutes that define the responsibilities of the Arizona Historical Records Advisory Board direct the Board to:

- Serve as the central advisory body for historical records planning and for National Historical Publications and Records Commission funded projects developed and carried out in this state;
- Serve as a coordinating body to facilitate cooperation among historical records repositories and other information agencies in this state and as a state-level review body for grant proposals as defined in the National Historical Publications and Records Commission guidelines

## REPORT OF ACCOMPLISHMENTS 2005 – 2006

The Board met three times during the 2005-2006 fiscal year. AHRAB printed and distributed a brochure entitled “Preservation and Access: Historical Records in Arizona,” and the *AHRAB Action Plan*. Two of the goals and objectives in the *Action Plan* are to preserve and make accessible Arizona’s historical records, with particular attention to under-documented and underserved communities, and to support continuing education directed at those individuals with custody of historical materials and demonstrated need for collections management training.

At the Board’s January 2006 meeting, one of the topics of discussion concerned “under-documented” groups in the state. The Arizona State Library, Archives and Public Records (ASLAPR) and Arizona State University Public History Program jointly funded a graduate student to survey the state’s archives to determine which groups are under represented in archival collections. In addition, AHRAB used information from ASLAPR’s Cultural Inventory Project (CIP) to identify under-served communities, that is repositories that are often under-served in terms of educational opportunities and training.

In March 2006, the Arizona State Library, Archives and Public Records (ASLAPR) sent out 300 letters to state and local governments, as well as large and small repositories, (including museums) with archival collections. These letters included the dates of three grant workshops, the AHRAB grant application and information about the grant deadlines. ASLAPR held three workshops in April 2006 to help educate potential applicants about the Arizona Historical Records Advisory Board (AHRAB)/NHPRC regrants program. The workshops were held in Phoenix, on April 6; in Tucson on April 12; and in Flagstaff on April 13. A total of 24 people attended. Approximately half of the

attendees were from local governments and the other half were from historical societies and museums with archival collections. Attendees received packets that included the AHRAB Strategic Plan, grant applications, NHPRC criteria for the types of projects funded and those not funded and an example of a successful AHRAB grant from the year previous.

AHRAB received 21 applications and met to consider them on June 27, 2006. At that time, AHRAB agreed to fund the following institutional projects:

- The Winslow Historical Society for the preservation of a small, but significant collection of railroad posters, drawings and maps. These materials document the development of Winslow and the activities of the Atchison, Topeka and Santa Fe Railroad from the mid-1860s through the 1950s.
- The Arizona Historical Society, Tucson Branch, for the preservation and processing of a large photograph collection. The 8,000 photographs, 250,000 unprinted negatives and 180 reels of nitrate movie film are an integral part of the Western Ways Feature Company collection
- The San Pedro Historical Society, Benson, Arizona, for the preservation of historical photographs. The Board also asked that the volunteer staff attend a preservation workshop in Tucson and that they attend an Archives 101 workshop sometime before March 2007. (The History and Archives Division of ASLAPR will be presenting the Archives 101 Workshop)
- The Powell Museum, Paige, Arizona, for a publication project
- The City of Tucson, for the development and production of a pamphlet for city employees about the preservation of historical city records. The Board also asked that they produce a template for a pamphlet that could be used by other city governments
- The City of Maricopa for the preservation of historic city maps
- The Gila County Records Office for the preservation and microfilming of unique, historical county maps primarily from the Territorial Period (pre-1912). Many of these maps show the original plat/lot owners names, ranches and old mining claims.
- The Museum of Northern Arizona for an intern to inventory manuscript holding, check the holdings against the finding aids, provide basic, preventative conservation work; and re-house materials in appropriate archival containers.

Specific undertakings that continued in 2006 include efforts to:

- Collaborate with the Arizona State Library, Archives and Public Records and the Arizona Historical Advisory Commission to prepare for and support the Arizona Centennial in 2012.
- Participate in efforts to support legislation for the construction of the Polly Rosenbaum History and Archives Building and seek corporate and political sponsors for this effort.
- Support public programs that champion preservation, access and use of historical records.